

EMBA and Admission Test FAQ

1. What is the requirement for EMBA?
Eligibility criteria is:
Nepali and Non-Nepali national with three years of work experience and Bachelor's Degree of at least two years duration in any discipline with 45 percent in aggregate or CGPA 2 on a scale of 4 or Master's Degree in any discipline with 45 percent in aggregate or CGPA 2 on a scale of 4
or
Nepali and Non-Nepali national with six years of work experience and a Bachelor's Degree or equivalent of at least two years duration in any discipline with minimum of 40 percent in aggregate or CGPA 2 on a scale of 4 or Master's Degree in any discipline with 40 percent in aggregate or CGPA 2 on a scale of 4 from the universities recognized by Kathmandu University.
2. My final year results are not out. Can I apply?
No, you can not apply.
3. What is the structure of EMBA admission test?
The admission test consists of two phases –
 - KUMAT (Kathmandu University Management Admission Test)
 - Personal Interview and analytical writingApplicants who are successful in the KUMAT will be called for second phase.
4. What is the structure of KUMAT?
 - ✓ It is based on GMAT format.
 - ✓ KUMAT consists of two sections:
 - Verbal Comprehension which will comprise of three papers (sentence correction, critical reasoning and reading comprehension).
 - Quantitative Aptitude which comprise of three papers (problem solving, data sufficiency and logical reasoning).
 - ✓ A set of sample questions for Admission test is attached with application form.
 - ✓ KUMAT will be administered as a paper and pencil test.
 - ✓ The test shall consist of multiple choice items only.
5. Where will be the KUMAT center?
The KUMAT will be held within KUSOM premises.
6. What is time of KUMAT?
The time of KUMAT will be notified while distributing admission card for KUMAT. You can also check it at www.kusom.edu.np.
7. Can I submit the application form online?
You can download application form from KUSOM website. You are required to submit the hardcopy of application form to KUSOM admission office.
8. What is admission test fee?
The total Admission Test fee (including fee for Application Form) is Rs.1000.
9. How can I pay the KUMAT fee?
You are required to pay the KUMAT fee in cash at KUSOM admission office while submitting the application form and documents.
10. Where do I get the application form?
Application forms can be downloaded from KUSOM website www.kusom.edu.np or can be obtained from KUSOM admission office on payment of Rs 300.
11. Can someone else submit the application form for me?
Yes, anyone can submit the application form, but the application form should be properly filled and submitted with required documents on time.
12. When you need to submit referee evaluation forms?
You need to bring evaluation forms filled by referee during second phase of admission test.

13. What documents are required while submitting application form?

You need to submit the certified copies of the following documents:

- Certified copy of Nationality certificate (for Nepali nationals) or certified copy of Passport (for foreign nationals). Indian Citizens can submit the Identity Card issued by Embassy of India.
- Certified copies of educational qualifications (Mark-sheets/Grade-sheets/Transcripts, Certificates, and Character Certificate) from SLC to highest degree earned.
- Certified copies of work experience letters.

14. What needs to be done after submitting application form?

After submitting the application form along with necessary documents (as mentioned in the checklist), you need to do the following:

- Collect Sample Test Questions.
- Check if you are on the list of applicants selected for KUMAT. Note date and time of your KUMAT.
- Collect admit card for KUMAT.
- Sit for the KUMAT on the date and time specified.
- Check if you are through the first phase.
- Attend the second phase on allocated date and time.

Please refer the EMBA Admission Calendar for the date and time of the activities.

15. From where do I collect the admit card?

You can get the admit card from KUSOM Admission Office during office hours.

16. Is there any weightage of previous performance?

The result of Admission test will be based on your performance on the KUMAT and your performance on previous academic degrees.

17. Is standard GMAT score accepted?

KUSOM Admission Committee **may** accept your valid standard GMAT score as a substitute for KUMAT. You need to submit separate application with scorecard.

18. When will the result be published?

The date of publication of results is given in the EMBA Admission calendar.

19. Can I check status online?

The list of applicants selected will be published in KUSOM website www.kusom.edu.np.

20. How long the KUMAT score be valid?

The test score will be valid for the admission season only. You need to go through the admission process again for the next batch of admission.

21. What is the score one should earn to get through?

The score that will earn eligibility is subject to the overall performance of the group. Based on the score of all applicants, the Admission and Examination Committee at KUSOM will decide the cut off range for selection.

22. Are calculators allowed?

Calculators are not allowed in the KUMAT.

23. Is there negative scoring system?

There is system of negative scoring. For each wrong answer, your 0.25 marks will be deducted. That means 4 (four) wrong answers will neutralize 1 (one) correct answer.

24. Is there any limit of repetition/ trial?

There is no limit to the number of trial one can attempt before getting admission to the program.

25. When will be the next Admission Test?

EMBA Admission takes place once a year:

- Spring Term (February) – Start admission process from October